



WALTON COUNTY BUILDING DEPARTMENT CHECKLIST FOR MODULAR HOMES BUILT OUTSIDE THE STATE OF FLORIDA

DEFUNIAK SPRINGS 892-8160 AND FREEPORT 267-2084

- Building Application completed with other marked and Modular Home placed there-estimated cost is actual cost of home and foundation
- Parcel Number – Need help contact Property Appraiser at 892-8123
- Planning Approved Site Plan and Review Sheet – Planning Department 267-1955
- Proof of Ownership of Property (Must be a recorded deed from the Clerk of Court)
- Energy Form –required if home does not have built in HVAC
- Septic Tank Permit or Sewer letter
- Impact Fee Receipt- South Walton area call 267-1298 and Liberty area (Thriftway Market) 892-2932
- Letter from Registered Florida Engineer stating the home is built to meet the Florida Building Code
- Two (2) sets of house plans one (1) hard copy and one (1) on CD
- Two (2) sets of Engineered foundation & strapping plans one (1) hard copy and one (1) on CD

Setback Requirements from Structure to Property Line: Front = 20 ft., Back = 15 ft., Sides = 7.5 ft.

Setback Requirements from Structure to the Following: Creek = 50 ft., Wetlands = 25 ft., Bay = 50 ft., River = 50 ft., Coastal Lake = 100 ft.

(Exception: For Single Family Dwellings – Lots of Record prior to Nov. 07, 1996, that are less than 200 ft. deep may have 25 ft. or 25% of lot depth, whichever is greater.)

Should you have any questions concerning setbacks please consult the Planning Department.

When paying for Permits, the Contractor must pay with CASH, CHECK or Credit Card. Personal Checks from COURIERS will not be accepted.

If the Property Owner is purchasing permits as an individual, then they must pay CASH, PERSONAL CHECK, or Credit Card.