



Walton County Planning and Development Services

31 Coastal Centre Boulevard, Suite 100
Santa Rosa Beach, Florida 32459
Phone 850-267-1955
Facsimile 850-622-9133

47 N 6th Street
DeFuniak Springs, Florida 32433
Phone 850-892-8157
Facsimile 850-892-8162

PLAT APPLICATION

This Plat Application is used only for plats as required by Chapter 177 of the Florida Statutes

Name of Plat: _____ Date of Application: _____

Type of Plat (to include the number of lots/units): _____

Name of Development as listed on the approved Development Order: _____

List and attach all Development Order Numbers associated with this Plat: _____

NOTICE TO ALL APPLICANTS

You are required to schedule a pre-application conference with Planning and Development Services prior to submittal of applications for all final plat projects. Your application will not be processed without verification that you have attended a pre-application conference with a representative(s) of Planning and Development Services. To schedule a pre-application conference contact (850)267-1955 (South Walton Annex) or (850)892-8157 (North Walton Annex).

A pre-application conference was held with _____
regarding the development of _____
_____ day of _____, _____ on this

Planning Official _____ **Title** _____

I understand that the Board of County Commissioners has the final approval regarding all final plat projects. I understand that this proposed plat will be subject to all applicable land use regulations, and that this development is not considered vested for specific land use regulations until the Board of County Commissioners has approved the final plat.

APPLICANT

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Fax: : _____ Email: _____

PROPERTY INFORMATION

Parcel Identification Number(s) (Obtain from Property Appraiser's Office): _____

Legal Description: _____

Driving Directions to Site from nearest major intersection: _____

Current Land Use Designation: _____

Names of New Streets: _____

AGENT

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Fax: : _____ Email: _____

SURVEYOR

Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____ Fax: : _____ Email: _____

STATEMENT OF INTENT

A statement of the applicant's intentions to the future selling or leasing of all portions of the development (such as land areas, dwelling units, and commercial facilities) is required. Provide a statement of intent below:

SCENIC CORRIDOR

Does this project site abut US Highway 98 or US 331 south of the "Clyde B. Wells" Bridge? YES NO

Does this project site abut County Road 30-A, CR 393, CR 395 or CR 83, CR 283 south of 98? YES NO

PHYSICAL 911 ADDRESS OF PROJECT: _____

Location of Project (with specific landmarks and measurement of distances):

LAND DESIGNATION / USES

Current Land Use Designation of Parcel (as determined by Walton County Planning and Development Services):

(Per Section 2 of the Walton County Land Development Code / Future Land Use Map / Land Use Determination)

of Residential Lots: _____ # Units per Residential Lot: _____

Multifamily Units: _____ Type of Multifamily Units: _____

Property Acreage: _____

Square Footage of Non-Residential Development:

Existing: _____ s.f. Proposed: _____ s.f. Total: _____ s.f.

Type of Proposed Non-Residential Development: _____

Adjacent Land Uses:
(Commercial, single-family, multifamily, vacant, etc.)

Future Land Use Category:
(from the LDC/FLUM/Land Use Determination)

North Side: _____

South Side: _____

East Side: _____

West Side: _____

PROJECT INFORMATION

| Subject | Sq. Footage/Acreage | Yes | No |
|---|---------------------|-------------------|----|
| Greenway sq. ft. | | | |
| Wetlands sq. ft. | | | |
| Landscaping sq. ft. | | | |
| Preservation sq. ft. | | | |
| Conservation easements | | | |
| Recreation sq. ft. | | Req.: Prov.: | |
| Open space sq. ft. | | Req.: Prov.: | |
| Type of structure (occupancy, class, or materials) | | | |
| Number of buildings | | | |
| Density | | | |
| Building sq. ft. | | | |
| Structure height | | | |
| Floor Area Ratio (FAR) | | | |
| Impervious Surface Ratio (ISR) | | | |
| Street widths allowed | | | |
| Sidewalk sq. ft. | | | |
| Parking area landscaping sq. ft. | | | |
| Overflow parking | | | |
| Number of parking spaces | | | |
| Shared parking | | | |
| Number of bike spaces | | | |
| Number of compact parking spaces | | | |
| Number of handicapped parking spaces | | | |
| Number of loading spaces | | | |
| Front setback | | | |
| Cross access agreement | | | |
| Rear setback | | | |
| Side setback | | | |
| CCCL Permit # | | | |
| Dredge and Fill Permit # | | | |
| FDEP General Permit # | | | |
| FDEP Potable Water Permit # | | | |
| FDEP Stormwater Permit # | | | |
| FDEP Wastewater Permit # | | | |
| FDOT Permit # | | | |
| Flood Plain | | | |
| Will state permits be required for this project? (see below) | | | |

If so, what state permits will be required? _____

SEWER/WATER

Will this project be served by public water? YES NO
If yes, who is your provider? _____
(Submit letter from company providing this service)

Will this project be served by public sewer? YES NO
If yes, who is your provider? _____
(Submit letter from company providing this service)

POTABLE WATER AVAILABILITY

The above parcel *is* / *is not* within the service area of: _____
Service Provider

Capacity *is* / *is not* available to serve this project with potable water.

Service to this project *is* / *is not* contingent upon planned facility expansion. (If project is contingent on a planned expansion, provide details of expansion from the provider.)

SEWER AVAILABILITY

The above parcel *is* / *is not* within the service area of: _____
Service Provider

Capacity *is* / *is not* available to serve this project with sewer service.

Service to this project *is* / *is not* contingent upon planned facility expansion. (If project is contingent on a planned expansion, provide details of expansion from the provider.)

Plat Review Submittal Requirements:
(in order as stated below and sorted into five (5) full sets)
(Checks payable to Walton County)

- Check for Surveyor Review
 - o Fee for Minor Development Order Plat review **\$650.00/\$225.00**, Environmental review fee **\$150.00/\$75.00 for 2nd resubmittal and above.**
 - o Fee for Major Development Order Plat review **\$1,000.00/\$225.00**, Environmental review fee **\$150.00/\$75.00 for 2nd resubmittal and above.**
 - o Fee for SWFD Fire Review **\$200.00.** (Payable to SWFD)
- Plat application (Original plus 4 copies)
- 24 X 36 paper copies of the plat
- Boundary Survey (signed and sealed)
- Copy of the Development Order with attached full size approved plans (11 X 17)
- Original plus 4 copies of the Engineer's Cost Estimate as prepared by the engineer, signed and sealed, OR alternatives if infrastructure is complete (provide original copy of engineering certification and inspection letter). NOTE: Submit Letter of Credit after cost estimate has been approved by Engineering.
- A CD of entire submittal in .pdf files. Please provide a separate .pdf file for each document (e.g. application, plans, survey, etc.). Please label the files accordingly (e.g. Site_Plan.pdf and so forth) and do not save a file larger than 2 MB.

Requirements for Board of County Commissioner Meeting Inserts:

INITIAL PACKETS WILL INCLUDE (in order as stated below and sorted into sixteen (16) full sets):

If any submittals do not meet these requirements, they will not be accepted
BCC inserts for plats will not be accepted until the final mylar has been approved

- Response letter to review comments
- 24 X 36 paper copies of the plat **(2 Copies)**
- Mylar print of the plat (with all appropriate signatures in **BLACK SHARPIE**); must be notarized (1 original plus 1 paper copy). Ensure that ink seals do not smear - new mylar will be required.
- CD of plat in Florida State Plan Coordinates (per County Surveyor) (one CD in .pdf format, one CD in .dwg format)
- Substantial compliance to F.S. 177 letter from County Surveyor
- Letter of Credit or other security as approved by Walton County per the Land Development Code (n/a if complete)

- 11 X 17 paper copy of the plat **(16 Copies)**
- Copy of the Development Order with the attached 11 X 17 full set of plans **(16 Copies)**
- Copy of the Engineer's Cost Estimate **OR** engineer's inspection/certification letter **(16 Copies)**
- Copy of the Letter of Credit or other security as approved by Walton County per the Land Development Code **OR** copy of final approved inspection memo **(16 Copies)**
- Check for Proportionate Fair Share Fees (if applicable)

