



## Walton County Planning and Development Services

31 Coastal Centre Boulevard, Suite 100  
Santa Rosa Beach, Florida 32459  
Phone 850-267-1955  
Facsimile 850-622-9133

47 N 6<sup>th</sup> Street  
DeFuniak Springs, Florida 32433  
Phone 850-892-8157  
Facsimile 850-892-8162

### APPLICATION for RE-SUBMITTAL # \_\_\_\_\_ (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, etc.)

#### **NOTICE TO ALL APPLICANTS:**

You are required to complete and return a re-submittal application with Planning and Development Services after the Technical Review Committee meeting and comments have been provided to you. Your revisions will not be processed without the completed re-submittal application being submitted *with the revisions* requested by the Technical Review Committee and the Development Services Division.

The applicant has been made aware of comments either by Planning and Development Services or the Technical Review Committee meeting. I understand that the Board of County Commissioners has the final approval regarding all development projects. I understand that this proposed development will be subject to all applicable land use regulations, and that this development is not considered vested for specific land use regulations until the Planning Director or his/her representative has issued a final development order.

**The applicant should not rely on any representation made by staff unless such representation is in writing and signed by the person making such representation and has been approved by the authorized approval entity.**

### **PROJECT INFORMATION**

Project Name: \_\_\_\_\_ Date of Resubmittal: \_\_\_\_\_  
Project Number: \_\_\_\_\_

#### **AGENT**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_

#### **PROPERTY INFORMATION**

Parcel Identification Number: \_\_\_\_\_

## SUBMITTAL CHECKLIST

**ALL** submittals will be submitted in the prescribed format. Inserts for board packages will be submitted folded and three-hole punched on left side for notebooks. If any submittals do not meet these requirements, they **will not** be accepted.

**SUBMITTALS FOR ALL DEVELOPMENTS (Full size plans 24" x 36" required)**  
**RE-SUBMITTAL APPLICATION – INITIAL PACKETS WILL INCLUDE (in order as stated below and sorted into four (4) full sets) except PLATS, which require five (5) full sets:**

- Check for Resubmittal Application fee for submittal over 2<sup>nd</sup> review \$225.00
- Check for Environmental Review Fee for submittal over 2<sup>nd</sup> review \$200.00
- Completed and Signed Resubmittal Application (original plus 3 copies)
- Cover Letter addressing comments made by the Technical Review Committee
- Full set of Engineering Plans indicating changes made in accordance with comments (signed & sealed)
- A CD with the entire submittal in .pdf files** (this includes a .pdf of the civil plans) for the initial submittal and each revision. Please provide a separate .pdf file for each document (e.g. application, environmental assessment, traffic study, etc.). Please label the files accordingly (e.g. Site\_Plan.pdf, Grading\_Plan.pdf, Environmental\_Assessment.pdf and so forth) and do not save any file larger than 2 MB.
- A CD with the civil plans and architectural plans for CAD for initial submittals of a project and for the final development order. Please **do not** submit in CAD for each revision.

**THIS RESUBMITTAL WAS CHECKED BY:**

\_\_\_\_\_  
Walton County Staff Signature

\_\_\_\_\_  
Date