

## JULY 24, 2012 – REGULAR MEETING

The Board of County Commissioners, Walton County, Florida, held a regular meeting on Tuesday, July 24, 2012, at 9:00 a.m., at the Walton County Courthouse in DeFuniak Springs.

The following Board members were present: Commissioner Scott Brannon, Chairman; Commissioner Kenneth Pridgen, Vice-Chair; Commissioner Larry Jones; Commissioner Sara Comander; and Commissioner Cecilia Jones. Ms. Toni Craig, County Attorney; Mr. Gerry Demers, Interim County Administrator; Ms. Dede Hinote, Interim Assistant County Administrator; and Ms. Martha Ingle, Clerk of Courts, were also present.

Commissioner C. Jones led the invocation followed by the Pledge of Allegiance to the American Flag. Chairman Brannon called the meeting to order.

Mr. Gerry Demers, Interim County Administrator, presented the following changes for approval:

### DELETIONS:

1. Consent Agenda Item 6 – Authorize the advertisement of a Public Hearing to be held August 14, 2012 to bring forward funding in the Automation Fund for the Sheriff's Office
2. Support Services Item 2a – First Reading on Policy 6 Standards for Conduct and Ethics

### ADDITIONS:

1. Consent Agenda Item 17 – Approve Addendum A to the Work Squad Contract WS 361 with the Department of Corrections
2. Administration Item 3c – Request permission to advertise for RFP for a Records Management Consultant
3. Administration Item 3d – Update on the RESTORE Act
4. Planning and Development Services Item 4b – Western Lake Developers Agreement request to continue until August 14, 2012 Regular Meeting
5. Chairman Brannon – Advertisement of County Administrator and Public Works director positions
6. Commissioner Pridgen – Bike path located on 30A

Motion by Commissioner Comander, second by Commissioner C. Jones, to approve the changes to the agenda as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Motion by Commissioner Pridgen, second by Commissioner C. Jones, to approve the consent agenda as follows. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

1. Approve Expenditure Approval List (EAL)

General Fund	\$	347,100.10
County Transportation	\$	980,765.60
SHIP	\$	650.00
Section 8 Housing	\$	140,869.65
Tourist Dev. Council	\$	171,540.67
N.W. Mosquito Control	\$	2,194.96
Solid Waste Enterprise	\$	211,320.91
Bldg Dept/Enterp. Fund	\$	1,556.28
Imperial Lakes MSBU	\$	2,517.66
Inmate Canteen Fund	\$	6,253.31
Capital Projects Fund	\$	588,246.40
<b>Totals</b>	<b>\$</b>	<b>2,453,015.54</b>

2. Approve Minutes of May 10, 2012 Public Records Workshop, July 10, 2012 Regular Meeting, and July 12, 2012 Budget Workshop
3. Allow the City of Paxton to submit a Neighborhood Revitalization CDBG Grant Application for Phase II of the Waterline Improvements Project
4. Authorize the advertisement of a Public Hearing to be held August 14, 2012 at 4:00 p.m., or soon thereafter, by OMB to transfer Proportional Fair Share funds in the amount of \$431,701 from the US 98 Corridor account to the Chat Holley Road and Intersection Improvements Project
5. Authorize the advertisement of a Public Hearing to be held on August 14, 2012 at 4:00 p.m., or soon thereafter, by OMB for the proposed amendment to the Solid Waste and the County Transportation Fund for Fiscal Year 2011-2012 to move \$1,400,000 from the Solid Waste Fund to the County Transportation Fund to pay the remaining balance of the road paving loan
- ~~6. Authorize the advertisement of a Public Hearing to be held August 14, 2012 at 4:00 p.m., or soon thereafter, by OMB to bring forward funding in the Automation Fund for the Sheriff's Office~~
7. Approve for Public Works to purchase a Vibratory Plat Compactor for approximately \$2,400
8. Accept the Quarterly Report for the Life Enrichment Senior Center for October, November, and December 2011 and January, February, and March 2012

9. Approve for the Sheriff's Department to apply for the FY 2012 Edward Byrne Memorial Justice Assistance State Grant
10. Approve a Budget Amendment to transfer Contingency Funds in the amount of \$60,000 for the overage in the CDBG Project
11. Approve to surplus various equipment requested by the Clerk's Office (see attached)
12. Approve to surplus one vehicle (BCC 2988) from the Property Appraiser's Office
13. Approve offer of position of Walton FCS Agent II position to Ricki McWilliams by the University of Florida IFAS Northwest District Extension Director as recommended
14. Approve a Budget Amendment for Fiscal Year 2011-2012 to utilize Capital Improvement Funds (\$8,000) slated for purchase of a server and replacement for a laptop computer and 2 desktop computers for Planning and Development Services Division, Planning and GIS
15. Approve Exercise of Section Option to the Agreement for Expert Services with Dr. Robert Dean for one year
16. Approve to use remaining FEMA Grant funds for the purchase of training for Emergency Response personnel to become physical trainers
17. Approve Addendum A to the Work Squad Contract WS 361 with the Department of Corrections

The request for the first reading of the Policy 6 Standards for Conduct and Ethics Section 6.10 of the Walton County Personnel Policies was removed from the agenda.

Mr. Demers discussed the Medicaid back-log and stated that Legislation passed a law that any unpaid Medicaid bills would have to be taken out of the tax revenue with the Department of Revenue. The first list amount received was \$324,000 and the final reduced amount was \$28,000. They have offered a 15% discount if the claims are not disputed any further. Mr. Demers recommended accepting the discounted rate of \$24,000.

Motion by Commissioner Pridgen, second by Commissioner C. Jones, to approve the payment of \$24,000 for the Medicaid back-log bills. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Mr. Demers requested to adopt Resolution **(2012-34)** for the Fire Rescue Preliminary Rate Assessment Program. The final rate will be set at the August 28, 2012 meeting.

Motion by Commissioner L. Jones, second by Commissioner C. Jones, to adopt Resolution (2012-34) for the Fire Rescue Preliminary Rate Assessment Program as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Mr. Demers requested permission to advertise an RFP for a Records Management Consultant. The consultant would help write a policy and conduct training to establish a viable program.

Commissioner Comander agreed and recommended banning text messaging to help simplify the process. Mr. Demers stated that surrounding counties have struggled with the same issues and have developed a policy in the same way.

Chairman Brannon clarified that the policy would be comprehensive, not just for text messages. Mr. Demers confirmed the policy would be comprehensive for all records management and training would be for selective people which would then train others to cover all areas.

Motion by Commissioner Comander, second by Commissioner C. Jones, to advertise for an RFP for a Records Management Consultant as requested. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Mr. Demers presented the RESTORE Act information for review and discussed the different areas and formulas. It is very important to have representatives present to make decisions at the meetings.

Chairman Brannon questioned the make of the consortium, if it would be an eight panel board or based on population. Mr. Demers explained that those criteria have to be worked on, but the law says it will include representatives from the eight counties. Ms. Dawn Moliterno, Tourist

Development Counsel Executive Director, explained that the timeline still has not been established.

Ms. Anita Page questioned at what point the county starts evaluating internally how to use the funds. Mr. Demers explained that they are trying to establish a process, and projects can be submitted once an action committee is in place.

Brief discussion ensued regarding the involvement of FAC and public input.

Mr. Mac Carpenter, Planning and Development Services Division, presented the Aldyne Holub and Walton County settlement agreement amendment for approval to extend the deadline to obtain a development order by 12 months. He discussed the project and agreement terms.

Commissioner Comander questioned if they have been working with DOT to put in another drive-way. Mr. Carpenter explained that there is an exception process where they can permit an additional drive-way at that location. He stated that they recommend extending the agreement for one year to apply for that modification.

Motion by Commissioner Comander, second by Commissioner C. Jones, to approve the Aldyne Holub and Walton County settlement agreement amendment as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Mr. Carpenter requested to continue the Western Lake Developers Agreement extension to the August 14, 2012 meeting at 5:00 p.m. at the South Walton Annex.

Motion by Commissioner Pridgen, second by Commissioner C. Jones, to continue the Western Lake Developers agreement extension to the August 14, 2012 meeting as requested. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Ms. Meg Nelson, Riverway South Apalachicola Choctawhatchee (RWSAC), briefly discussed the promotion of tourism in rural Northwest Florida. Mr. Homer Hirt, RWSAC Board

President, discussed the attractions and activities in rural Northwest Florida and requested a letter of support for the promotion of tourism.

Motion by Commissioner Comander, second by Commissioner C. Jones, to approve a letter of support for RWSAC in the promotion of tourism in rural Northwest Florida. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Ms. Christy Johnson, AICP, presented and discussed the FDOT Rural Work Program for the status of non-urban projects and rural transportation needs. The plan presented will also include the recommendations provided by the City of Paxton to include a right turn lane into the ball field and pavement of Bear Bay Flats Road, Campground Road to Huckaba Road, Shady Lane, and Sandy Ramp Road. She stated that the list of roads will be submitted to FDOT as the rural contribution that county roads need to be considered for funding in the work program.

Motion by Commissioner Pridgen, second by Commissioner Comander, to approve the FDOT Rural Work Program list, including the City of Paxton recommendations, as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Ms. Holly Holt, Walton County Health Department Administrator, requested to approve a letter of support for the Low Income Pool (LIP) Expansion project. The letter of commitment to Florida Agency for Health Care Administration (AHCA) will help expand services to the coastal facility. The funds that are already going towards the Health Department will go towards the match, no additional funds are needed.

Motion by Commissioner Pridgen, second by Commissioner Comander, to approve a letter of support for the Low Income Pool (LIP) Expansion project as requested. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Ms. Holt announced that the Walton County Health Improvement Plan Group has been meeting for several months and have had many attendees. They are focusing on four different areas: access to care, infant mortality, communication, and environmental.

Ms. Scarlett Phaneuf, Economic Development Alliance Executive Director, requested to adopt a Qualified Target Industry Resolution **(2012-35)** of support for Project Piston. The resolution will complete the application for state incentives and is required by Enterprise Florida. Project Piston anticipates creating 49 new full time jobs with an average wage of \$43,085 a year.

Motion by Commissioner L. Jones, second by Commissioner C. Jones, to adopt Resolution **(2012-35)** of support for Project Piston as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Ms. Phaneuf provided an EDA update and stated that project activity has been increasing.

Ms. Moliterno presented an update on the following: the August 8, 2012 TDC Special Meeting and the September 11, 2012 TDC Regular Meeting will be held at the Bayou Arts Center, the TDC has been notified they will receive a regional award by the state for marketing and advertising efforts, and the benefits/removal of the increasing seaweed at the beaches.

Attorney Toni Craig, County Attorney, provided a litigation and the Judkins case update for confidential review.

The meeting recessed at 9:50 a.m. and reconvened at 10:00 a.m.

Mr. Jay Glover, Public Financial Management (PFM) Group, provided a summary and discussed in detail the proposals received for the Sales Surtax Revenue Bonds, Series 2012 from BBVA Compass & Regions Bank, SunTrust Equipment Finance & Leasing Corp (STEFLLC), and SunTrust Bank. He addressed the concerns for interest rates, collection overage, a debt service reserve fund, and prepayment.

Mr. Demers asked the Board to rank the firms' proposals. Ms. Martha Ingle, Clerk of Courts, announced the ranking of the three firms as follows: 1) STEFLC, 2) SunTrust Bank, and 3) BBVA Compass & Regions Bank.

Motion by Commissioner Comander, second by Commissioner C. Jones, to accept the rank order as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Motion by Commissioner Pridgen, second by Commissioner Comander, to begin negotiations with STEFLC, the highest ranking firm. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Commissioner C. Jones presented a Resolution (2012-36) for review for the Adopt-A-Road Program to involve the community and beautify the roads. Friends of 30A and the Boys and Girls Club of the Emerald Coast are both interested in participation.

Ms. Vivian Shamel, Planning Department, stated that there have been concerns about adding additional signage on the roadways, but there was a solution to remove any unnecessary signage before adding new Adopt-A-Road signage. The program will be coordinated out of the District 5 road office and the GIS department will provide and maintain maps of the adopted road segments.

Motion by Commissioner C. Jones, second by Commissioner Comander, to adopt Resolution (2012-36) for the Adopt-A-Road program as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Commissioners Comander discussed the turtle/beach patrol and clean-up. She suggested providing materials for those who are willing to help clean up the area and work with Ms. Moliterno to develop a program to clean up the beaches.

Ms. Mary Nieslon recommended that a portion of the bed tax collection be allocated for beach clean-up. Ms. Moliterno agreed and explained that they have recommended a staff increase of two FTE for beach maintenance, along with additional maintenance of the high traffic areas and extension of hours. There are also two beach clean-up days offered throughout the year for volunteers to participate.

Commissioner Pridgen discussed the bike paths and the need to provide a safe and enjoyable experience for visitors and citizens. He suggested developing a comprehensive plan to make the bike paths safer and determine the funding needed to do so. Mr. Demers stated that he would meet with Public Works to determine where bike paths and improvements are needed.

Ms. Anita Page suggested looking at all funding sources, including bed tax collection funds.

Ms. Moliterno explained that they were informed that bed tax collection funds could not be used for bike paths. She recommended getting an AG opinion on the project. Commissioner C. Jones recommended that Attorney Craig review the project and provide input as well.

Ms. Bonnie McQuiston stated that the bike paths are tourist related.

Commissioners L. Jones had no items to present.

Chairman Brannon discussed the need to advertise for the County Administrator and Public Works Director positions. Mr. Demers stated that the Finance Director position is also unfilled. Commissioner Pridgen expressed the need for the newly appointed Commissioners to have an input on the selection process.

Chairman Brannon stepped down from Chairman position. Commissioner Pridgen assumed Chairman position.

Motion by Commissioner Brannon, second by Commissioner Comander, to start advertisement for the County Administrator and Public Works Director positions. Ayes 4, Nays 1. Brannon Aye, Pridgen Nay, L. Jones Aye, Comander Aye, C. Jones Aye.

Mr. Jimmy Kearce, Mr. Johnny Smith, and Mr. James Denny discussed the Donna Lane Road conditions and the need for improvements to allow emergency vehicles, garbage trucks, and school buses proper access.

Commissioner Comander recommended that public works review the road conditions and contact emergency personnel, garbage pick-up, and the School Board to determine if improvements are needed. Mr. Buddy Wright stated that they do have a pay-to-grade program if dirt is provided by the property owners to help improve road conditions.

Mr. Herman Chrishon discussed various employment issues and the need for equal opportunities within county employment.

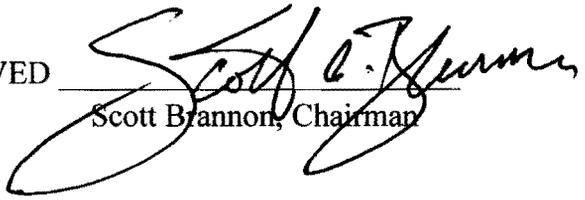
Chairman Brannon asked for public comment.

Ms. Mary Nieslon questioned what the funds would be used for in the public hearing to consider moving \$431,701 on August 14<sup>th</sup> to the Chat Holley project. Mr. Demers answered that the funds will be used for the reconstruction project for the realignment of the Hwy 331 and Chat Holley Road intersection, no additional property will be purchased. Ms. Nielson questioned when the TDC facilitator would be hired and workshops commence. Mr. Demers stated that the RFP process is still ongoing. Ms. Nielson urged the Board to increase the fire assessment fee and charge for vacant land.

Mr. Carl Fireman discussed the Aldyne Holub agreement and expressed concern with the ability to obtain DOT authorization for another drive-way. Commissioner Comander explained that they are trying to get DOT to cooperate and allow a second drive-way for the business.

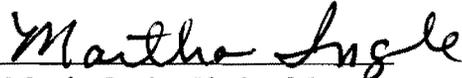
There being no further business, the meeting adjourned at 11:47 a.m.

APPROVED



Scott Brannon, Chairman

ATTEST



Martha Ingle, Clerk of Courts