

## JUNE 26, 2012 – REGULAR MEETING

The Board of County Commissioners, Walton County, Florida, held a regular meeting on Tuesday, June 26, 2012, at 9:00 a.m., at the Walton County Courthouse in DeFuniak Springs.

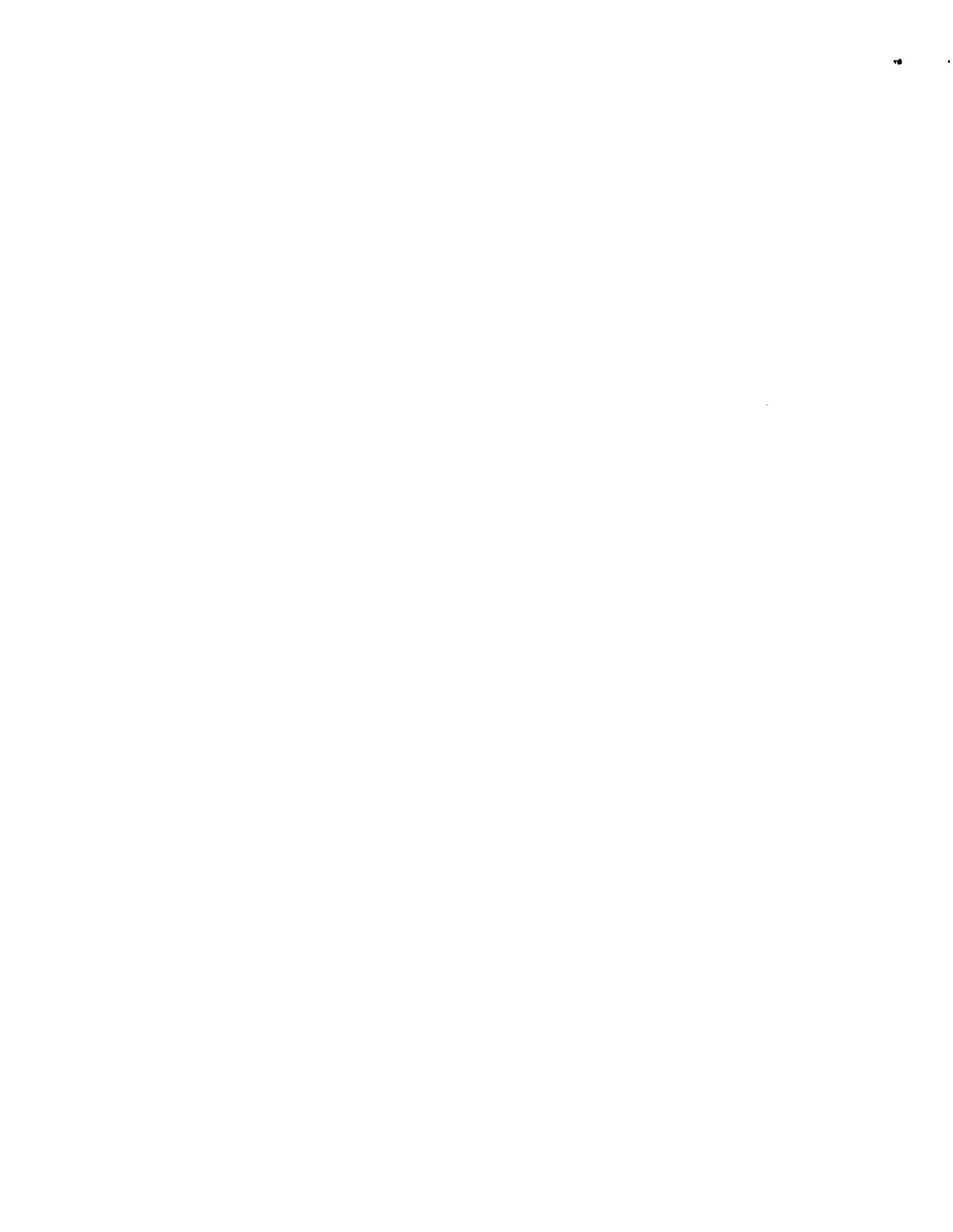
The following Board members were in attendance: Commissioner Scott Brannon, Chairman; Commissioner Kenneth Pridgen, Vice-Chair; Commissioner Larry Jones; Commissioner Sara Comander; and Commissioner Cecilia Jones. Mr. Gerry Demers, Interim County Administrator; Ms. Dede Hinote, Interim Assistant County Administrator; Ms. Toni Craig, County Attorney; and Ms. Martha Ingle, Clerk of Courts, were also present.

Commissioner L. Jones led the invocation followed by the Pledge of Allegiance to the American Flag. Chairman Brannon called the meeting to order.

Mr. Gerry Demers, Interim County Administrator, presented the following changes to the agenda for approval:

### ADDITIONS:

1. Consent Agenda Item 16 – Approve the State of Florida Office of Criminal Conflict and Civil Regional Counsel, 1<sup>st</sup> Region Standard Lease Agreement for office space
2. Consent Agenda Item 17 – Approve a letter of support for Opportunity Florida and their application for the Regional Rural Development Grant
3. Consent Agenda Item 18 – Approve the Budget Transfer to transfer one FTE from the Office of County Attorney to Public Works
4. Administration Item 1 – Presentation by the Florida Department of Transportation, District Three Secretary Tommy Barfield and Jason Peters regarding U.S. 331 construction schedule
5. Administration Item 5 – Planning and Development Services Item A – 30 Blu Plat submitted by Brooks Capital Partners, LLC
6. TDC Item 8 – Authorize the TDC Executive Director to hire Independent Contract Agreements with individuals who were working with LKM to continue to facilitate immediate needs for a specific hourly rate for a period of 60 days until a new contract can be awarded



Commissioner Comander questioned what the addition of item of 17 on the Consent Agenda for the Regional Rural Development Grant was for. Mr. Demers answered that the grant will help fund marketing methods to promote the region.

Motion by Commissioner Comander, second by Commissioner Pridgen, to approve the changes to the agenda as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Motion by Commissioner L. Jones, second by Commissioner Pridgen, to remove Item 14 from the Consent Agenda. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Motion by Commissioner L. Jones, second by Commissioner Pridgen, to approve the Consent Agenda as follows. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

1. Approve Expenditure Approval List (EAL)

General Fund	\$	434,366.65
County Transportation	\$	1,411,435.95
SHIP	\$	46,891.00
Section 8 Housing	\$	132,041.50
Tourist Dev. Council	\$	128,683.67
N.W. Mosquito Control	\$	(71.62)
Solid Waste Enterprise	\$	194,098.24
Bldg Dept/Enterp. Fund	\$	670.53
Inmate Canteen Fund	\$	4,708.36
Four Mile Village MSBU	\$	18,505.93
<b>Totals</b>	<b>\$</b>	<b>2,371,330.21</b>

2. Approve Minutes of May 24, 2012 Workshop, June 5, 2012 Special Meeting, June 6, 2012 Special Meeting, June 11, 2012 Special Joint Meeting, June 12, 2012 Special Meeting and June 12, 2012 Regular Meeting
3. Approve the Quarterly Report from the Life Enrichment Senior Center for October, November, December 2011 and January, February, and March 2012
4. Approve the Workforce Development Board of Okaloosa and Walton Counties' Budget for FY 2012-2013



5. Approve to accept the Emergency Management Performance Grant in the amount of \$59,689.00, a federally funded sub—grant received to fund portions of the Emergency Management Program
6. Approve and accept the Emergency Management Preparedness and Assistance Grant in the amount of \$105,806.00 a stat funded sub-grant received to fund portions of the Emergency Management Program
7. Approve the CivicPlus Recurring Redesign Contract Addendum
8. Approve the First Option to renew Agreement for Pest Control and Termite Services with Southland Pest Services, Inc.
9. Reappoint Marsha Anderson and Richard Bryan to the Coastal Dune Lakes Advisory Board for another 3-year term
10. Approve the First Option to renew Agreement for Inmate Telephone System
11. Approve to purchase and replace Employee ID Badge Machine
12. Approve a Resolution (2012-29) to amend FY 2011-2012 Budget for unanticipated revenue in the amount of \$40,592 in the Supervisor of Elections Office Account
13. Approve to apply for the AFG grant through FEMA for the purchase of Communication Equipment
14. ~~Approve to surplus Fire Rescue vehicle BCC#3663 and sell the vehicle to the City of Samson, Alabama~~
15. Approve to surplus several items from the Walton County Corrections Department
16. Approve the State of Florida Office of Criminal Conflict and Civil Regional Counsel, 1<sup>st</sup> Region Standard Lease Agreement for office space
17. Approve a letter of support for Opportunity Florida and their application for the Regional Rural Development Grant
18. Approve the Budget Transfer to transfer one FTE from the Office of County Attorney to Public Works

Mr. Brian Coley, Fire Chief, briefly discussed the request to surplus a Fire Rescue vehicle to the City of Samson, Alabama. The 2002 F550 has been out of service for approximately 5 years and is of no use to the department. The assessment value is \$30,000 and the City of Samson has offered to pay \$45,000.

Commissioner Pridgen questioned if any other fire districts have shown interest in the truck. Mr. Coley stated that they have not. Commissioner Brannon questioned if they surplus vehicles annually that are not in use. Mr. Coley stated that they do.



Discussion ensued regarding the need to verify that other departments do not need the vehicle before they surplus it. Commissioner L. Jones suggested allowing Administration and the County Attorney to work on a policy for disposing of property as well.

Mr. Tommy Barfield, District 3 Secretary of Department of Transportation (FDOT), and Mr. Jason Peters, FDOT, provided information on the U.S. 331 construction schedule. A map including all the projects, the funded and unfunded projects, as well as an anticipated timeline of events was presented for review. They are in the process of adding funds to the work program for the portion of the roadway section to I-10 to include the three sections that were originally unfunded. The additional \$60-70 million will fully fund all of the phases on US 331 from Hwy 20 to I-10. They anticipate that as the road construction comes to an end that the bridge construction will begin. There will also be some resurfacing and improvements to the causeway on the existing bridge after the new bridge is constructed.

Commissioner C. Jones questioned if the construction could possibly provide jobs for the local area. Mr. Barfield explained that the multiple contractors will provide a better opportunity for local employment.

Brief discussion ensued regarding the relief bridge, the existing causeway, and the new bridge location to the east of the exiting bridge.

Mr. Demers presented information on the Walton Road/John Baldwin Road intersection improvements. A thin overlay will be applied, a four-way stop will be installed, and new road striping will be applied. This is a joint project with the School Board and the City of DeFuniak Springs. He requested approval of the project.



Motion by Commissioner Comander, second by Commissioner C. Jones, to approve the Walton Road/John Baldwin Road intersection improvements as requested. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Mr. Demers requested to present Medicare with a letter of responsibility for the Medicare Licensure for Walton County Fire Rescue reapplication.

Motion by Commissioner C. Jones, second by Commissioner Comander, to approve the request as presented.

Commissioner L. Jones questioned if the responsible party should be changed from the Walton County Fire Rescue to Walton County. Attorney Craig stated that the letter would be revised to reflect Walton County as the responsible party. Mr. Coley stated that the request is time sensitive.

Motion amended by Commissioner C. Jones, second by Commissioner Comander, to present Medicare with a letter of responsibility for the Medicare Licensure to reflect Walton County as the responsible party. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Ms. Scarlett Phaneuf, Executive Director of the Walton County Economic Development Alliance (EDA), requested to adopt a Resolution **(2012-30)** authorizing a referendum for November 6, 2012 to determine whether to grant Economic Development Tax Exemptions as specified in Florida Statute 196.1995. The last resolution expired in 2010.

Commissioner Comander questioned if the restrictions in Florida have an impact on new businesses for the area. Ms. Phaneuf stated that Alabama is definitely a competitor for Florida. This is an incentive program for new and existing businesses.



Motion by Commissioner L. Jones, second by Commissioner Comander, to adopt Resolution (2012-30) for Economic Development Tax Exemptions as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Commissioner Comander suggested that Ms. Phaneuf work on criteria for the future in the event that the exemption is accepted in November.

Ms. Phaneuf provided an EDA update on the following: a well-known motorcycle manufacturer is interested in the South Walton area which would provide an additional 30-40 new local jobs, "Project Walton" is moving forward since receiving state incentive approval, two RFP's will close on Thursday, June 28, 2012 for website improvements and industry education, and the next EDA meeting has been rescheduled to be held on Thursday, July 19, 2012.

Mr. Demers requested approval of a service agreement with Granicus, Inc. to enhance the web site.

Motion by Commissioner Comander, second by Commissioner C. Jones, to approve the service agreement with Granicus, Inc. as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

The Quasi Judicial Hearing was called to order and Attorney Toni Craig administered the oath to those intending on speaking.

Mr. Jason Bryan, Planning Department, requested approval of a plat application submitted by Brooks Capital Partners, LLC., for 30 Blu Plat consisting of 12 townhomes on 0.929 acres with a future land use of multi-family residential. The project is located from the intersection of CR 90 and CR 30A, go west approximately ¼ mile and the site is on the north side of CR 30A. The applicant has met all the necessary requirements.

Chairman Brannon asked for public comment.



There was no public comment.

Motion by Commissioner L. Jones, second by Commissioner C. Jones, to approve the plat application for 30 Blu Plat as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye. **(Exhibit: Staff 1)**

Chairman Brannon called to order the continued public hearing to consider an Ordinance **(2012-16)** amending Chapter 2 of the Walton County Code to add a new division entitled “Real Property Transactions” requiring the Board approval of need for all real property transactions, price and costs of such transactions, and closing of such transactions; delegating certain responsibilities of transactions to the County Administrator and County Attorney; providing for severability, conflicts; and an effective date.

Attorney Craig discussed the presented Ordinance including the process and delegated responsibilities.

Chairman Brannon questioned if there is a specific schedule to address surplus property. Attorney Craig stated that the statute requires that those properties are reviewed annually. There will be administrative procedures on how to handle the different transactions as well.

Brief discussion ensued regarding public interest in county owned property.

Chairman Brannon asked for public comment.

There was no public comment.

Motion by Commissioner Comander, second by Commissioner C. Jones, to adopt Ordinance **(2012-16)** amending Chapter 2 of the Walton County Code to add a new division entitled “Real Property Transactions” as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.



Ms. Dawn Moliterno, Tourist Development Council Executive Director, requested approval of a contract with DPA, A Division of Digital Research, Inc. to perform research services with South Walton TDC for an annual rate of \$157,000. The RFP process was followed and DPA came in under the budget of \$160,000.

Commissioner Comander questioned if the research is needed. Ms. Moliterno explained that the research is critical to understand trends with visitors and travelers, and to monitor effective branding.

Brief discussion ensued regarding the need to look towards future trending rather than past numbers to enhance tourism results.

Motion by Commissioner C. Jones, second by Commissioner L. Jones, to approve a contract with DPA, A Division of Digital Research, Inc., to perform research services with South Walton TDC as requested. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Ms. Moliterno requested approval of the Beach Neighborhood Criteria Standard Operating Procedures.

Motion by Commissioner L. Jones, second by Commissioner C. Jones, to approve the Beach Neighborhood Criteria Standard Operating Procedures as presented. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Ms. Moliterno requested approval to process an RFP for an engineering/construction company to address the current deficiencies related to the health and safety issues identified at the existing TDC building. This was the result of the joint meeting held on Monday, June 11, 2012 and the intent to isolate the health and safety issues. The RFP will determine a price and



design to make the current facility up to health and safety standards for the employees and visitors.

Commissioner Comander stated that a solution is needed for those employees in harms way. Ms. Moliterno stated that they are addressing those issues in the mean time to determine the most effective solution.

Discussion ensued regarding the health and safety issues in the existing TDC building.

Motion by Commissioner Pridgen, second by Commissioner C. Jones, to process an RFP for an engineering/construction company to address the current health and safety deficiencies in the existing TDC building as requested. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Ms. Moliterno requested to advertise for an RFQ for a moderator/facilitator to conduct a public workshop for general public input and education on content pertaining to the South Walton Tourist Development Council. These workshops will precede any future workshops related to the TDC building and location.

Commissioner Comander suggested allowing an employee to facilitate the meetings. Ms. Moliterno explained that the TDC wanted the transparency of allowing someone other than a county employee to conduct the meetings to allow public input. Commissioner C. Jones suggested reviewing the options to have a trained facilitator on staff for future needs.

Motion by Commissioner L. Jones, second by Commissioner C. Jones, to advertise for an RFQ for a moderator/facilitator to conduct public workshops on content pertaining to the South Walton Tourist Development Council as requested. Ayes 4, Nays 1. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Nay, C. Jones Aye.



Ms. Moliterno requested to rescind the Group Business Sponsorship Incentive Sponsorship Program Guidelines and Operating Procedures.

Motion by Commissioner Pridgen, second by Commissioner Comander, to rescind the Group Business Sponsorship Incentive Sponsorship Program Guidelines and Operating Procedures as requested. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Ms. Moliterno requested approval of the new Group Meeting Incentive Sponsorship Program Guidelines and Standard Operating Procedures with a \$50,000 sponsorship line item for FY 2012-2013.

Motion by Commissioner C. Jones, second by Commissioner Pridgen, to approve the new Group Meeting Incentive Sponsorship Program Guidelines and Standard Operating Procedures as requested. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye, L. Jones Aye, Comander Aye, C. Jones Aye.

Ms. Moliterno discussed the TDC/County Invoice Policy and Procedures. There have been no recommended changes but a list was made to provide more internal clarity.

Commissioner Comander questioned if the TDC reviews the bills at the meetings before approval. Ms. Moliterno explained that the TDC does review all the financials. Commissioner Comander questioned if four meetings a year is sufficient for the TDC. Ms. Moliterno stated that the TDC does not feel the need to make any changes at this time.

Ms. Moliterno requested authorization to hire independent contractor agreements with seven individuals who were working with LKM to continue to facilitate immediate needs for a specific hourly rate until a new contract can be rewarded. A list of the contractors was presented



for review including information about their rates and responsibilities. The process in finding a new contract is very detailed and lengthy due to the procedures involved.

Discussion ensued regarding the newsletter process and fees.

Motion by Commissioner C. Jones, second by Commissioner Pridgen, to allow Ms. Moliterno to hire independent contractor agreements until a new contract is awarded as requested. Ayes 5, Nays 0. Brannon Aye, Pridgen Aye. L. Jones Aye, Comander Aye, C. Jones Aye.

Commissioner C. Jones announced that the Wildflower Grant, applied for by 30A, for \$500 was awarded to Walton County.

Commissioner Comander discussed "visioning" and the ability to have meetings in August with the citizens to discuss the future of the county.

Commissioner Comander discussed the Crazy Carl DO criteria and conflictions. Mr. Mac Carpenter, Planning Department, suggested extending the DO for an additional 6 months to complete compliance. Brief discussion ensued regarding the need to allow the right-of-way owners to be involved in the process.

Commissioner Comander and C. Jones questioned when the Finance Director, County Administrator, Public Works Director, and the Human Resource Director positions would be advertised. Mr. Demers stated that those positions would be discussed with each Commissioner within the week.

Commissioner Comander announced the Fourth of July Parade celebration and invited all to attend.

Commissioner Pridgen, L. Jones, and Brannon had no items to present.

Chairman Brannon asked for public comment.



Mr. Tim Pauls discussed the bed tax collection, marketing, and occupancy rates. He requested to have the bed tax information provided to determine the needs for the county. Ms. Martha Ingle, Clerk of Courts, and Ms. Moliterno discussed the confidentiality of the bed tax collection information due to state statute.

Ms. Kelly Horton stated that the inability to access the bed tax collection information is a concern and will be introduced to the legislature in the near future.

There being no further business, the meeting adjourned at 10:45 a.m.

APPROVED



Scott Brannon, Chairman

ATTEST



Martha Ingle, Clerk of Courts

