

JANUARY 25, 2011- REGULAR MEETING

The Board of County Commissioners, Walton County, Florida, held a regular meeting on January 25, 2011, at 9:00 a.m., at the Walton County Courthouse in DeFuniak Springs, Florida.

The following Board members were present: Commissioner Larry Jones, Chair; Commissioner Scott Brannon, Vice-Chair; Commissioner Kenneth Pridgen, Commissioner Cecilia Jones; and Commissioner Sara Comander. Mr. Lyle Seigler, County Administrator; Attorney Lynn Hoshihara, County Attorney; and Ms. Martha Ingle, Clerk of Courts; were also present.

Commissioner C. Jones led the invocation followed by the Pledge of Allegiance to the American Flag. Chairman L. Jones called the meeting to order.

Motion by Commissioner Pridgen, second by Commissioner Brannon, to approve the agenda additions and deletions as follows. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

1. Addition: Consent Agenda-Approve Interlocal Agreement between the Clerk of Court and Walton County regarding emails and attached documents
2. Addition: County Attorney- RFP for Specialized Legal Services related to BP Claims
3. Addition: TDC-RFP for Marketing Research Firm
4. Addition: Chairman L. Jones-County Administration
5. Addition: Chairman L. Jones-Habitat Conservation Plan discussion
6. Addition: Commissioner Comander-Institute for Senior Professionals
7. Deletion: Public Works-Coastal Dune Lakes Advisory Update
8. Deletion: Public Works-Scenic Gulf Drive Crosswalk Installation

Motion by Commissioner Pridgen, second by Commissioner C. Jones, to approve the Consent Agenda as follows. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

1. Approve Expenditure approval List (EAL)

General Fund	\$	994,129.03
County Transportation	\$	209,697.06
SHIP	\$	11.25

Fine & Forfeiture	\$ 1,374,643.00
Section 8 Housing	\$ 149,530.61
Tourist Dev. Council	\$ 184,331.80
N.W. Mosquito Control	\$ 367.42
W. Co. Library	\$ 2,553.41
Recreation Plat Fee	\$ 4,805.00
Tax Deed Surplus Trust	\$ 2,007.55
Solid Waste Enterprise	\$ 1,516.07
Bldg Dept/Enterp. Fund	\$ 3,304.76
Imperial Lakes MSBU	\$ 2,583.84
Inmate Canteen Fund	\$ 23,881.82
Daughette Subdivision	\$ 1,250.00
Capital Projects Fund	\$ 223,229.50
Totals	\$ 3,177,842.12

2. Approve Minutes of January 11, 2011 Regular Meeting
3. Approve the Quarterly Report for the Life Enrichment Senior Center
4. Approve a Resolution (2011-06) to amend the budget for the 2010/2011 rural county Grant to account for unanticipated Grant Revenue in the amount of \$46,903.80
5. Approve an agreement of the participating Party Agreement with Another Weekend, LLC for the Economic Development CDBG project with Dixie RV
6. Approve an agreement of the Economic Development CDBG Grant Agreement for the Dixie RV project
7. Approve Lafayette Creek Boardwalk Design and construction Administration proposal
8. Approve to surplus two computers from the Tourist Development Council
9. Approve Amendment No. 3 to the Agreement for Professional Services with Ecological Associates, Inc.
10. Approve Interlocal Agreement between the Clerk of Court and Walton County regarding emails and attached documents

Mr. Starskey Harrell, Public Works Director, presented an update to the Walton County Maintained Road Index. He stated that this list was last updated in January, 2008 and requested approval.

Motion by Commissioner Pridgen, second by Commissioner C. Jones, to approve the updated County Maintained Road Index. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

Mr. Harrell requested approval to purchase a heavy duty offset flex-wing rotary cutter off of the State contract for District 5 in the amount of \$15,973.11. He stated that the current cutter

is twelve years old with severe erosion. He stated that funding is available in the Machinery and Equipment fund.

Motion by Commissioner C. Jones, second by Commissioner Comander, to approve the purchase of the flex-wing rotary cutter in the amount of \$15,973.11. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

Mr. Harrell requested to replace the vehicle gate motors and associated hardware located on each side of the Public Works building. He stated that All Florida Fence and Deck, Inc. submitted the lowest quote in the amount of \$17,586.

Motion by Commissioner Pridgen, second by Commissioner C. Jones, to approve to replace the vehicle gate motors and associated hardware located on each side of the Public Works building in the amount of \$17,586. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

Mr. Harrell requested to rescind RFQ 011-005: Professional Engineering Services for CR 280 Roadway Widening Project. The County Attorney has advised that the services required would fall under the parameters of the county's professional services contract therefore the RFQ is not needed.

Motion by Commissioner Pridgen, second by Commissioner C. Jones, to rescind RFQ 011-005: Professional Engineering Services for CR 280 Roadway Widening Project. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

Mr. Harrell requested to go out for bids for the construction of parking improvements for Phase II of the Helen McCall Park Master Plan. The construction will include 64 standard parking spaces, 4 ADA spaces, and drainage improvements. He reported that funding is available.

Motion by Commissioner C. Jones, second by Commissioner Pridgen, to approve to advertise for bid the parking improvements for Phase II of the Helen McCall Park Master Plan. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

Mr. Harrell requested approval to prepare a Request for Proposal (RFP) for preventative maintenance for traffic signals and intersection lighting. He reported that the existing contract has expired and needed to be updated. A portion of what is spent on maintenance is reimbursed by the FDOT.

Motion by Commissioner Pridgen, second by Commissioner C. Jones, to approve advertisement of a RFP for Preventative Maintenance for Traffic Signals and Intersection lighting. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

Mr. Harrell requested approval to advertise a RFP for preventative maintenance and emergency repair to lighted pedestrian crossings. He reported that currently there is no contract to address these services.

Commissioner Comander questioned the effectiveness of the lighted crosswalks. Mr. Cliff Knauer, Preble-Rish, stated that the lighted crosswalks are an effective means to protect the citizens and visitors of South Walton, and continued maintenance is imperative.

Motion by Commissioner Brannon, second by Commissioner Pridgen, to approve the advertisement for a Request for Proposal for preventative maintenance and emergency repair to lighted pedestrian crossings. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

Ms. Sandi Melgarejo, Government Services Group, requested that an Amended Initial Assessment Resolution for the Leisure Lakes MSBU be adopted. She briefly discussed the

changes to the MSBU and stated that homeowners would be officially notified of the increased rates. Chairman L. Jones asked if the affected property owners were aware of the changes. Ms. Melgarejo stated that Mr. Riley, Leisure Lakes HOA, is aware of the changes and has met with the other property owners.

Motion by Commissioner Comander, second by Commissioner C. Jones, to go forward with the Amended Initial Assessment Resolution **(2011-05)** for the Leisure Lakes MSBU. Ayes 5, Nays 0., L. Jones Aye, Brannon Aye Pridgen Aye, C. Jones Aye, Comander Aye.

Mr. Lyle Seigler, County Administrator, requested to schedule a workshop to be held on February 22, 2011 at 8:30 am to discuss and establish FY 2011-2012 Strategic Objectives.

Motion by Commissioner Comander, second by Commissioner Pridgen, to schedule a workshop for February 22, 2011 at 8:30 am to discuss and establish FY 2011-2012 Strategic Objectives. Ayes 5, Nays 0., L. Jones Aye, Brannon Aye Pridgen Aye, C. Jones Aye, Comander Aye.

Mr. Seigler recommended tabling the Communications Workshop that is scheduled to be held on March 8, 2011. The Board concurred to table the workshop.

Attorney Lynn Hoshihara, County Attorney, gave an update on the collections of Letters of Credit. She stated that the Office of the County Attorney is working on drafting a policy to address collection procedures. She recommended continuing the current collection process until a specific policy has been established. Chairman L. Jones asked that State statute requirements be included in the document.

Attorney Hoshihara requested to advertise for a RFP for Specialized Legal Services related to BP Claims. The special counsel would work with the Property Appraiser, County Finance, Office of the County Attorney and Clerk of Courts to submit the county's claims which

will be separate from the TDC's claims. She reported that other counties are also seeking special counsel for claims submission.

Motion by Commissioner C. Jones, second by Commissioner Brannon, to advertise for a RFP for Specialized Legal Services related to BP Claims. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

Ms. Michelle Ray, Tourist Development Council, requested to approve a marketing research proposal from Kerr & Downs in an amount not to exceed an annual cost of \$148,500.

Motion by Commissioner C. Jones, second by Commissioner Comander, to award the marketing research proposal to Kerr & Downs in an amount not to exceed an annual cost of \$148,500. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

Chairman L. Jones called to order the Public Hearing to adopt a resolution **(2011-07)** amending the budget for the Tourist Development Fund by \$1.3 million from Reserves for FY 2010-2011.

There was no public comment.

Motion by Commissioner Pridgen, second by Commissioner C. Jones, to approve Resolution **(2011-07)** amending the budget for the Tourist Development Fund by \$1,300,000 from reserves for FY 2010-11. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

Commissioner C. Jones requested that the Board consider a letter in support of the Howard Group developing a cinema in Grand Boulevard.

Motion by Commissioner C. Jones, second by Commissioner Brannon, to approve a letter in support of the Howard Group developing a theater in Grand Blvd. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

Commissioner Comander commended the Tax Collector's office for receiving the Tax Payers award. She encouraged everyone to read and consider the Tax Collector's "Journey to Excellence" prior to the Strategic Planning workshop.

Commissioner Comander briefly discussed the Senior Professionals and suggested that the County Administrator and Assistant County Administrator work with them in reviewing the county budget.

Commissioner Pridgen had no items to present.

Commissioner Brannon discussed the Recreational Trails Program Grant. He requested to allow staff to submit the grant application.

Motion by Commissioner Brannon, second by Commissioner C. Jones, to allow staff to submit a Recreational Trails Program grant application. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

Chairman L. Jones discussed the Habitat Conservation Plan and officially responded to the recent media comments; and presented an official response to those comments. Commissioner C. Jones felt that the HCP was a good direction for the county to take. Mr. Billy McKee, Environmental Manager, stated that an update could be presented at the February 8, 2011 meeting. Commissioner Comander stated that a large number of the property owners support the HCP. Mr. McKee stated that although there is no requirement for all beach front property owners to participate, a list of those wishing to do so would be useful.

Chairman L. Jones stated that he had met with Mr. Seigler over the past few days to discuss the direction of Administration and the County Administrator position. He stated that Mr. Seigler is very valuable to the county and that the two of them both agree that Mr. Seigler's skills are better suited as Director of Public Works. Chairman L. Jones stated that both Mr. Seigler and Mr. Harrell have done a tremendous job in each of their positions. He recommended beginning the process of transitioning Mr. Seigler to Public Works Director; expand the role of Public Works Director to include legislative activities, lobbying efforts for transportation and infrastructure needs; and to determine the best method of naming a County Administrator.

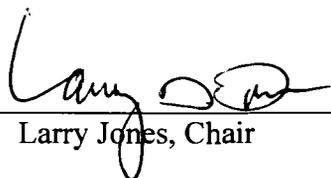
Mr. Seigler stated that it is imperative to look at the skill sets and strengths of each position. He said that he is committed to serve in whichever capacity that best suited the county and is looking forward to working with all the staff in Administration and Public Works.

Motion by Commissioner Brannon, second by Commissioner Pridgen, to begin the process of transitioning Mr. Seigler to Public Works Director; expand the role of Public Works Director to include legislative activities, lobbying efforts for transportation and infrastructure needs; and to determine the best method of naming a County Administrator. Ayes 5, Nays 0. L. Jones Aye, Brannon Aye, Pridgen Aye, C. Jones Aye, Comander Aye.

There was no additional public comment.

There being no further items to discuss, the meeting adjourned at 9:37 a.m.

APPROVED


Larry Jones, Chair

ATTEST


Martha Ingle, Clerk of Courts